



THE LOCAL CHOICE E-NEWS

Department of Human Resource Management Office of Health Benefits

June 16, 2026

**** IF YOU ARE A JULY TLC GROUP- PLEASE DISREGARD****

Groups that have a plan year beginning July 1- June 30 have completed the renewal requirements for the 2026-27 plan year- no further action is required.

All TLC groups that renew in October must submit renewal selections in Cardinal by:

July 6, 2026 ** This is a change to the original date of July 1**

For detailed instruction on entering annual plan changes in Cardinal using the TLC Data Sheet refer to this [link](#).

TLC Cardinal Access

As a core user, you are required to access the Cardinal application every 90- days or your core system access will be removed. If you are unable to access Cardinal, the TLC staff will enter your renewal selections in Cardinal on your behalf.

Please complete and submit the [TLC Group Employer Data Worksheet](#) to TLC@dhrm.virginia.gov by July 6, 2026. Please note the following in the subject line- **"2026-27 TLC Datasheet"**.